



**TASSCUBO**  
**Executive Committee Minutes**  
**April 13, 2017 at 9:30 AM**

**Attendance** – Bob Brown, Marilyn Fowle, Randy Wallace, Calvin Jamison, Carlos Hernandez, Sue Fuciarelli, Alicia Currin (Rebecca Pressley) – Valarie Maxwell, Christine Blakney, and Teresa Bass during Subcommittee portion of call.

**Approval of Minutes** – Secretary makes motion, Sue Seconded – pass with attendance correction.

**Treasurer’s Report** – March’s report giving us a good picture after all of the winter conference, \$110,605. Carrying a very high cash balance with a \$60K target due to high attendance and keeping conference costs down. Good that we do not have to raise costs to maintain a healthy balance. We will be going back to a professional speaker, so there will be a little more expense on the summer conference and conference gifts to participants. After the summer, we might want to look at the conference charges being reduced or other incentives if the balance is still as healthy. Alicia seconded, report passed.

**Subcommittee Chairs Participant** – Bob thanked subcommittee chairs for being on the call. There is concern of an hour dead time in the afternoon at the conferences for those who are not participating in committee meetings. Asked whether we should be opening up the subcommittee meetings to outside participants, having meetings at “off-times”, or have an optional regular TASSCUBO session during the subcommittee meeting times. Valarie stated that having off-site meeting with just subcommittee members have allowed members to be more open. Valarie said they are thinking about doing a training session during the summer session that would be open to more members. Because of many new budget officers, general state appropriation/budget training would be helpful. Also training on APS 011 would be valuable. They are also working on training on strategic budgeting by program area on Tuesday afternoon for the winter meeting. Teresa said the Comptroller’s office is still interested in attending. They are showing up for their subcommittee meetings and they aren’t too concerned about their attendance. However, if too many people are attending, it makes people uncomfortable and the rooms are crowded. Christina said they use their meetings more as informational tools on what is going on at the state and federal levels. There are discussions that may not be as productive if the Coordinating Board is attending, but is okay if institutional members are attending. They hold two on-line meetings during the year, so that is not a problem. Marilyn suggested having a room set-up that made it more obvious the members “in-the-round” with a separate area of the rooms for visitors. Randy liked Valarie’s idea of using the formula meetings to be more informational and then do budget work at off-site meetings. Bob suggested opening up the meetings for a year but reserving the first three rows, etc. for the committee members. Bob suggested three rooms of about 70 people to accommodate this arrangement at 4:30 on Monday. Bob asked Valarie to work with Calvin on speaker

for budgeting or APS011. She asked who Calvin was trying to get to discuss the legislative session. Bob requested each subcommittee chair get with Calvin on what they would like to do for the summer meeting.

### **2017 Summer Conference**

- **Program** - Calvin discussed program items including motivational speaker, Dr. Rick Risby and for professional development on how to transition new leadership, how to develop financials for project development, legislative outcomes, best practices from TASSUCBO members. Don't have the time slots yet, but will be developing once calendars are more firm. Golf will be available too for \$79. Bob requested Calvin send out info on golf ASAP so it can be included on the program.
- **Registration** - Marilyn will follow up with Antoinette on getting the program information on the website. Registration is on the website, but the old winter meeting is still on the main page. Only have 10 people registered, so do need to get it set-up on the front page.
- **Venue** – Rebecca asked about what to do with past presidents and the reception.
- **Future Meetings** – Rebecca looking for fall meeting accommodations still and researching different locations. Hotel Galvez could not accommodate us. Bob requested that we set something up quickly. Have reserved Woodlands for fall 2018 however.
- **Sponsors** – Carlos is following up with a couple additional sponsors for summer.
- **Past Presidents Reception** – Have a space available for one-day and since this is the 50<sup>th</sup> year anniversary year. Would like to invite past presidents to the meeting and reception. We have four active past-presidents. There are 16 past-presidents and Bob thinks there might be 10 who want to participate. We could pay for a hotel night's room for each of the non-active members. They can choose to stay for the entire conference. Alicia says we can introduce them at the meeting.

**Treasurer's position** – Angie Wright at Angelo State was nominated. Angie wants to check whether it would work for her and her staff.