



TASSCUBO Executive Committee Minutes July 9, 2017 at 4:00 pm

Attendance - Bob Brown, Alicia Currin (Rebecca Pressley), Marilyn Fowle', Calvin Jamison, Randy Wallace, Randy Robertson (in substitution for Noel Sloan), Sue Fuciarelli, and Carlos Hernandez. Guests for first of meeting (Jordan Bowersox and Kristin Walker).

Possible Asset Management/Inventory Committee – Jordan Bowersox and Kristin Walker presented a case to begin a new committee under TASSCUBO that would cover Asset Management. This committee would function like the Budget, Accounting and Bursar committee groups. The guests explained how there is not currently a state-wide entity for this group of professionals and it would be a tremendous help for them to have a way to network and discuss the issues in their field. Bob excused the two guests for deliberation among the Executive Committee members. Some of the issues discussed were that it is hard for smaller fiscal offices to send another person to the conference; perhaps the committee should be expanded to include purchasing so assets are tracked from their inception; if this committee is created, are there other administrative offices that will also want a committee such as payroll, HR, IT, etc.; is TASSCUBO getting too large with conferences venues already limited because of the number of attendees. Bob suggested allowing the committee to be started as a one-year special purpose committee, which he as President as the authority to appoint. We will ask the group to assess the breadth of purpose, suggest membership and a temporary chair. The Executive Committee will evaluate at the Lake Conroe Fall conference. If the Executive Committee finds that it is advantageous to have this additional committee, then the by-laws can be updated at that time to make it permanent.

Approval of Minutes – Bob provided a motion to accept the minutes of June 1 as submitted, Alicia seconded – minutes passed.

Treasurer's Report – Randa reported that the financials provided does not have all the payments for the conference included, but once the conference expenses are covered, the organization will have a healthy fund balance.

2017 Summer Conference

***Registration** (Randa) reported that 313 registered at the conference with spouses, 268 attendees were early-birds, 15 were late, 16 guest registrations, 17 sponsors and 59 first-time attendees.

***Venue** (Alicia) reported that we contracted for 612 nights to be within 80%, so we should make our commitment. We received 12 complementary room nights and used them for speakers. The rooms' costs are less expensive at the hotel but the food and drink costs are on the high side.

***Program** (Calvin) wanted to thank all those who have helped with the conference. Calvin asked for volunteers to introduce each speaker and provided a write-up on each.

***Sponsors** (Carlos) will be introducing the sponsors before each speaker. We have added two additional sponsors and now have had to place some on the waiting list. We have at least three potential new sponsors but do not have the space to accept their sponsorship. He would like to look at a tiered sponsorship since demand is up and will put together a pricing structure for the primary members to review.

Recommendations for Election of Officers – Bob proposed nominating Marilyn Fowle' as secretary and Carlos Hernandez to serve another full term and Angie Wright to replace Noel Sloan as treasurer. The nomination slate passed for voting to the full primary membership.

Other – Bob discussed that he is bringing up the idea of adding professional staff to help with conference arrangements. The conferences are getting so large that it is becoming very taxing on volunteers at the Executive Committee institutions.

Bob announced there would not be a July Executive Committee Conference call. The committee approved the preliminary time on future conference dates and location to bring before the full primary membership.