



TASSCUBO
Primary Members Meeting Minutes
July 10, 2017 at 4:00 pm

Call to Order – Bob Brown welcomed the primary members. Each member introduced themselves, their institution and time in the position/higher education.

Treasurer’s Report – Randa Roberson reported that the financials look very good and after conference costs, the organization will have a healthy fund balance.

Election of Officers – Bob presented the slate of officers, Randy Rikel seconded – Marilyn Fowle’ as Secretary, Angelina Wright as Treasurer, and Carlos Hernandez as Member at Large-Sponsorships, all with terms expiring August 2019. Since no other candidates were put forth, Bob assumes unanimous support of this slate of officers as presented.

Salary Administration plans – Each primary member briefly disclosed what their institution was providing to their faculty and staff in the way of salary increases in FY18. About half of the members’ institutions were not giving any pay raises. A few each were at 1%, 2% or 3%. Several were going to see how their enrollment did and perhaps provide raises mid-year. About a handful were doing only one-time merit adjustments.

Risk Management – A brief discussion was started on what each institution is doing about risk management on their campus. This would include business continuity, emergency management and environmental health and safety.

Future Conference Dates and Locations – Bob reviewed the future conference dates and locations and thanked Rebecca for her efforts in securing the Hotel Eilan Resort for the primary members meeting in San Antonio this October. Next summer the organization will return to the Gaylord Texan Resort in Grapevine which was a past favorite. The organization is finding the choices are becoming more restricted with the large summer conference. Four years ago the number of attendees was 200, this conference the number was over 300.

Other Business

Adding Asset Management Committee – Bob discussed the presentation that was made the day before to the Executive Committee on starting another committee (such as Budget, Accounting and Student Finance) concerning Asset Management. This committee will be a “special purpose” for a one year, with the Executive Committee evaluating its need and effectiveness at that time. If the desire is to have the committee become permanent, then that will come to the primary members for a vote with a change in the by-laws required.

Adding Professional Staff – Bob presented the idea of adding professional staff to help manage the growing conference working. This might require a small increase to membership fees with additional sponsorship revenue. Alicia added that SACUBO contracts with NACUBO for their conference. The size of the NACUBO organization might allow for TASSCUBO to get better deals on the hotels. The intent is to hold onto the programming content, but turn over the logistics, contracts with speakers, etc. to the professional staff. The Executive Committee will work on some possible ways and bring to the October primary members meeting. It will probably be a year-long process and take a by-laws change.