



**TASSCUBO**  
**Executive Committee Minutes**  
**February 26, 2018 at 11 am**

**Attendance**

Bob Brown, Alicia Currin (Rebecca), Marilyn Fowle', Carlos Hernandez, Randy Wallace, Angie Wright, Calvin Jamison. Absent: Sue Fuciarelli

**Approval of the Executive Committee Minutes**

Marilyn made the motion, Bob seconded. Approved as presented.

**Primary Members Minutes**

Angie made the motion, Marilyn seconded. Approved as presented.

**Treasurer's Report**

Beginning at the January the balance was \$147,277. This total includes funds collected for the conference of \$66,290. Conference expenses were \$59,523 with the caveat that \$50,000 is a deposit for one of the future locations that will be credited back to us in February. The organization did well on the winter conference, spending less than usual. There will be a sufficient balance to make the deposit for the next conference.

**Evaluations**

Marilyn reported that the winter conference received good evaluations on most of the topics. The keynote speaker received the least favorable with comments. LAR workshop also received high ratings and comments were mostly about not enough time to cover all the information.

**Summer Conference**

Angie asked since the charge was \$395 for the winter conference if the summer conference charge should be similar. Rebecca said she will do the same as the Woodlands, give them a complete total per person for food and let the resort figure out the menu within that price range. Room costs at the Gaylord will be \$152/room + \$20/resort fee. Rebecca ask that we don't mention the resort fee until she meets with them. Angie supports charging the same late fee of \$30 as the winter conference. She wanted to know if she should charge more. Bob asked how many paid the late registration fee; Angie did not have that in front of her, but it wasn't that much. Bob believes a lot of people use the summer conference as part of their vacation, so they usually plan to attend and we should not have very many late registrations. Golf tournament was \$79 last time. The group discussed whether the conference should still sponsor

a golf tournament. Carlos added that he is trying to get additional sponsors for the golf tournament to subsidize the costs. The sponsorship for the golf tournament is an additional sponsorship above the regular conference sponsorship. Calvin is trying to obtain reservations on the municipal course that would be less expensive for the tournament. The Cowboy's course is more expensive but the fee also provides breakfast and lunch. Bob asked that Calvin have details ready at next month's meeting. The other fee for the conference is the guest fee, which has been in the past \$75. Angie has penciled in an early bird deadline of June 1<sup>st</sup>. The hotel gave us a June 15<sup>th</sup> deadline for counts. Angie needs to add "no refund" after June 15<sup>th</sup>. Bob asked who was asking for refunds. Angie said there were a couple a week or two before the conference, but Angie told them that refunds are not provided that late. Two people showed up at the conference without reservations and the staff were able to get them registered at the registration desk.

### **Sponsors**

Carlos had nothing new to report.

### **Program**

Calvin discussed the current plan for the program for the summer conference. The group will be required to do one session on Ethics. He is proposing to do a couple other sessions on facilities and the preliminary look toward legislative session. Bob and Alicia doing the session they did for the Primary members at the fall retreat. Bob commented he and Alicia are doing the same information at a breakout session at SACUBO, therefore there might be some overlap with the same people at both. Alicia said she and Bob could change the message slightly because of the impact at the CFO level is different from the typical attendee at the conference.

### **Committee meetings**

Randy did not hear any negative feedback, therefore he believes they went well.

### **Search for Executive Committee Members**

Please let Bob and Randy know if you have suggestions – the organization needs a President-Elect, Arrangements Chair, and Sue's service of Member-at-Large is also completed. Bob is taking the lead on working on obtaining additional nominations.

### **Other**

Angie discussed the work of the THECB Expenditure Study group. They have requested that Bob to send out a survey to TASSCUBO. It is a quick survey on expenditures. Bob agreed to send it out on the study group's behalf.