



TASSCUBO
Executive Committee Minutes
February 27, 2019 at 3:00 PM

Attendees:

Calvin Jamison, Sue Fuciarelli, Angie Wright, Alicia Currin (Rebecca Pressley), Marilyn Fowle', Carlos Hernandez, Eric Aloge. Absent: Bob Brown

Minutes:

Minutes for the January 27, 2019 meeting were approved as submitted.

Treasurer's Report:

Angie reported that the ending balance for January was \$165,000. The final bill on the winter meeting came in at \$87,000 and will be deducted from January's ending balance.

Winter Meeting:

Evaluations were strong on all but one speaker – Sue said the one speaker was a little difficult.

2019 Summer Conference:

Registrations – no registrations yet for the summer. The fee for the summer should go back to last summer's price. The winter meeting fee was \$495. Alicia said they charged \$395 last summer. The group discussed whether to charge \$450 given the financials are running a bit short. The nightly rate will be \$121/night plus \$15 resort fee. There is a free on-site shuttle for locations within three miles. The resort also gave us a deal on golf for \$89. The conference shuts down on noon on Tuesday. UT System asking for a rooms after that. Rooms open up as soon as desired. Rebecca is not sure when the reservation cut-off will be. She has 50 extra rooms reserved for Saturday.

Venue - Rebecca reported that the group would not entertain breakout sessions in Houston without having reserved the space. Rebecca said she hasn't sent out RFP yet so can add to request for proposal. Committees are continuing to ask if they can have topics for specific area as part of the planning. Eric suggested that at each meeting maybe have two of the committee topics. Calvin suggested just having one breakout (two choices at the one time slot).

Program – Sue reviewed the draft program for the summer. She has penciled in a session on computer security with DIR. There is a desire to have committee meetings in AM and half in the afternoon so people can attend more than one session if they need to. The morning time is currently scheduled from 7:15-8:15. Rebecca said this would work because then a separate

room is not required. The suggestion was to have two committee meetings in the AM and two in the PM. Suggested splitting budget and accounting between the morning and afternoon.

Sue was going to try to add one more universities on the recruiting and retention topic.

Sponsorships – Carlos fell off the call for this portion of the call, so there wasn't a report on this topic.

Other:

Conference costs analysis:

Rebecca reviewed her summary on conference costs for 2017. She doesn't have information before then since Alicia took over responsibility for the conference arrangements in 2016. The overall costs for conferences in 2017 was \$309,000. Catering made up 83% of the costs - \$256,000. AV/IT was the next largest expense at \$33,000. Lastly complimentary rooms ran \$19,000.

Future meetings:

Rebecca has checked into Lost Pines Resort for the summer of 2020. She was able to get a \$145 room rate. For next legislative session winter meeting Rebecca can get the government rate for Travis County if we move the meeting date to January 10-12 (\$199) otherwise the rate will be over \$400/night. Calvin suggested seeing if those dates conflict with super bowl weekend, Board of Regents meeting or legislator meetings. If not, then consideration should be made to move the date.

Nominations :

Calvin reminded the committee that the organization need to replace Alicia and Marilyn on the Executive Committee. He will be presenting names in March for consideration.